

### **C. Deletion of Name due to death of joint shareholder/s holding shares in physical form**

**For securities held in physical form, the following documents need to be submitted:-**

1. Name Deletion form duly completed and signed by the surviving holder(s) as per the specimen signature(s) recorded with DBSL. This form can be downloaded from the DBSL website.

OR

A request letter duly signed by the surviving shareholder(s).

2. Original valid share certificate(s).
3. Legible copy of the death certificate of the deceased holder, duly attested by Notary Public / Bank Manager / First Class Magistrate /Gazetted Officer. Attestation by Notary Public / First Class Magistrate / Gazetted Officer should mention their name, full address, registration number and affix their seal, Notarial / Court Fee stamps, as applicable. Attestation by Bank Manager should bear the name, full address and official stamp of the bank.
4. Self-attested copy of the PAN Card(s) and Aadhar Card(s) of the surviving shareholder(s).
5. Self-attested copy of Passport or Aadhar card or Voter ID or Driving License towards proof of address of the surviving shareholder(s).
6. Basic Information Form duly completed and signed along with unsigned original cancelled cheque of the active core banking account with the name of the surviving shareholder(s) appearing on it, for updating bank details. This Basic Information Form can be downloaded from the DBSL website.

**Note :** In case, the Death Certificate is in a vernacular language, kindly arrange to forward the attested copy of the same along with an attested translated copy, in English.

**For securities held in electronic form, please contact your depository participant.**

Refer download forms for formats.