



To : Datamatics Business Solutions Limited.
(formerly known as Datamatics Financial Services Limited.)
Plot no. B-5, Part B Cross lane , MIDC, Andheri (east) , Mumbai -400093.
Unit :

Name & address of shareholder:-

Note : Please read the instructions before filling up the form.

A. 1. Mere sending this card should not be construed as our confirmation that the earlier signatures recorded with us, if any will be replaced with the fresh ones being submitted herewith. This will be done only after proper verification and our finding the same , to be in order, by sending a confirmation to you to the effect.
2. Signatures should be verified only by your Bankers, and the verification must be complete in all respects. Cards which are not verified properly, as per instructions , will be rejected.

B. The Bank verifying this card is requested to ensure that the account is on operation for a minimum period of 6 months

C. CHANGE OF SPECIMEN SIGNATURE CARD

Registered Folio no.:	Sign.	Verification of signature by Bank
First Name : Bank a/c. no. :		Name & Address of the Bank as a seal : Name, Signature, Designation & Code of the Attesting Authority
Second Name : Bank a/c. no. :		Name & Address of the Bank as a seal: Name, Signature, Designation & Code of the Attesting Authority
Third Name : Bank a/c. no. :		Name & Address of the Bank as a seal: Name, Signature, Designation & Code of the Attesting Authority
Full address of the first holder which should match with our records:		

D. FOLLOWING DOCUMENTS TO BE SUBMITTED ALONGWITH THIS CARD :

1. Self attested copy of PAN of all the holders
2. Copy of Passport / Election voter card of the shareholder, whose fresh signatures is to be recorded.
3. Cancelled cheque leaf having the First holders Bank account number
4. Email id, Telephone numbers, if any, of the first holder..

AFFIDAVIT FOR CHANGE OF SIGNATURE

Before signing affix Rs 100/- Special Adhesive Stamp here.

I/We _____ S/d/o _____ aged _____ Years _____

And _____ S/d/o _____ aged _____ Years _____ and s/d/o _____

Residing at _____ &
_____ &

Solemnly affirm and declare in favor of _____

(Name of the Bank /Co.) Whose registered office is situated at _____

1. That I/We am/are the sole/ joint holder(s) of _____ number of equity shares /debentures/ bonds/ in _____ (name of the Bank/Company) as detailed below :

Folio No.	No of Shares / Deb	Certificate no.	DNRs From	DNRs To

2. That I / We am / are residing at the above address and have not changed my / our address in the past 3 years (In case there has been a change in address the investor should furnish details).
3. That the above shares were acquired by me / us out of my / our own investment / funds against allotment in Public Issue / allotment in Right Issue or acquired from the market in the year (s) _____.
4. That my/ our signature/s might have changed / altered by passing of time and therefore I/ We are request the company to treat my / our signature /s as per the records currently maintained with company as cancelled.
5. That my / our specimen signature/s given below be taken on record in respect of my / our holdings of securities in the company as mentioned in Para 1 in place of my / our existing signature/ s in the company's record.
6. I / We hereby affirm that I /We shall not hold the company or its Agents anyway responsible for any consequences that might occur directly or indirectly on account of the company or its Agents acting on our request herein stated by replacing the signature /s in the company's records and for the consequential acts / deeds by the Co. / its agent.
7. I / We hereby further affirm that the Transfer Deeds for sale of securities bearing my / our signatures as appended herein below can be taken as validity executed by me / us for all purpose and intents of transferring the ownership of securities held by me / us under the folios as stated in Para 1 above.
8. I/We hereby affirm and state that I/We have not signed any transfer deed earlier at any time with our earlier signature.
9. This Affidavit is executed in favor of the company / its agent on my / our own volition and is in the form as required by the company / its agent forwarded to me / us vide its letter No . _____ dated.

VERIFICATION

I/ We solemnly affirm that the statement contained in the above paragraphs are true to the best of my / our knowledge. Information and better and that nothing material has been concealed from being disclosed.

Solemnly declared and affirmed on _____
Identification at _____ On this _____ day of 20 ____

Deponents
1. _____

Specimen signature of _____

2. _____

Specimen signature of _____

3. _____

Specimen signature of _____

Executed before me _____

INSTRUCTIONS:

- 1) Affidavit should be executed on stamp paper of Rs 100/- as per the format furnished/ affixed with special adhesive stamps and
- 2) Affidavit is to be executed by all the existing holders. Where the change in signature is only relating to one of the holders, other joint holder also sign the affidavit.